



**SpacesEDU**  
by myBlueprint

# Family Guide to Getting Started with SpacesEDU

Capture the moments where growth happens with an easy-to-use digital portfolio that enables anytime, anywhere learning.



# Getting Started with SpacesEDU

## Tips for Getting Started with SpacesEDU



### Create your SpacesEDU Account

To [create a SpacesEDU account](#), visit [spacesedu.com](https://spacesedu.com) and click **Sign Up** - or accept your teacher invitation via email!



### Download the App

SpacesEDU has an iOS and Android mobile app available in your Apple App Store or Google Play. Simply search SpacesEDU by myBlueprint and download the mobile apps today!



### Account Settings

Visit your **Account Settings** to change your **language preferences, notification preferences**, and more!



### Explore our Resources

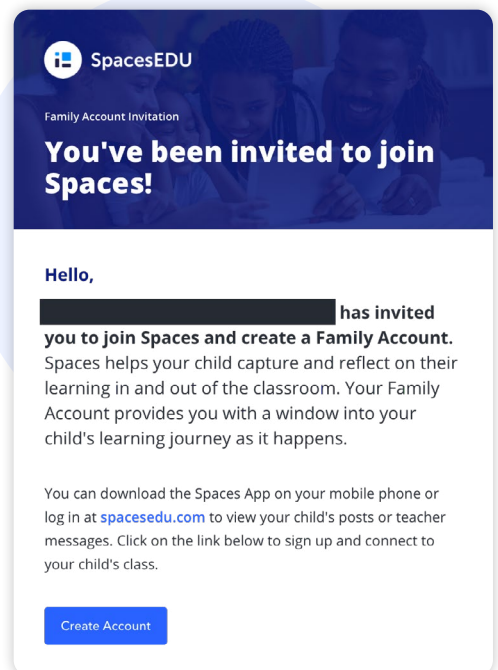
Check out our [Family Resources](#), [Help Center](#) and [Privacy Center](#). For further questions, contact us at [hello@spacesedu.com](mailto:hello@spacesedu.com)!

## Creating a Family Account

Your student's teacher will invite you to create an account from their Teacher Account.

You will then receive an email that looks like this in your inbox →

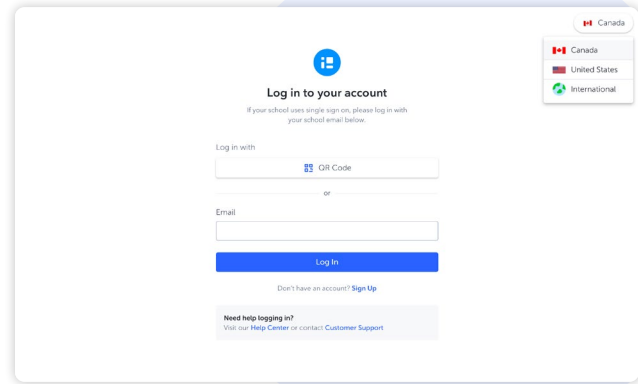
Click on the blue **Create Account** button.



You will then be taken to a sign up page where you will need to enter your first and last name, email address, and create a password. You can also use your Google Account to sign up.

Once you have completed these steps, you will have access to your own family account!

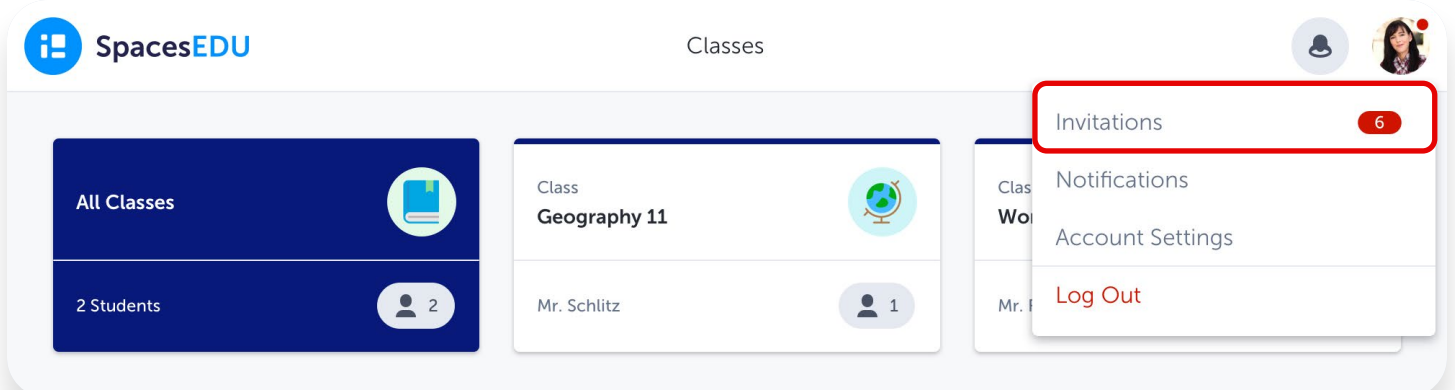
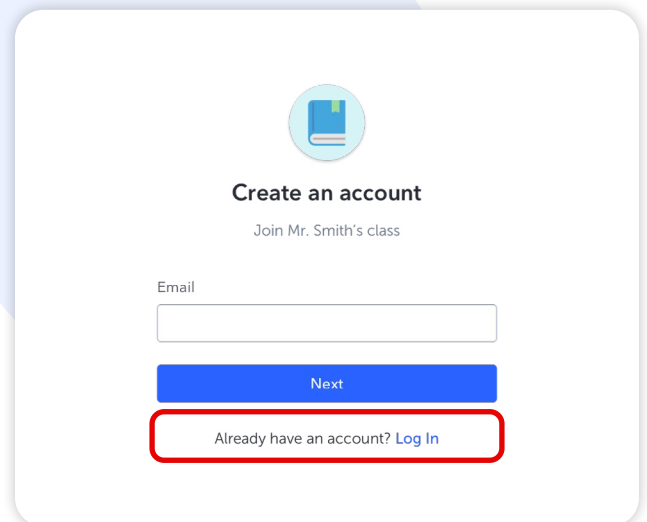
**Tip:** When logging into SpacesEDU, please ensure that you are in the correct region.



### Important Notes for New, and Returning Families!

Whether you're new to SpacesEDU or a returning family, here are a few things to keep in mind:

- **One Account is All You Need!** You only need to create one family account, even if you have multiple children using SpacesEDU or if you've used it in previous years.
- **Keep an eye out for invitations** to create your account for the first time, or to join a classroom with your existing account! SpacesEDU invites will come from [noreply@ca.spacesedu.com](mailto:noreply@ca.spacesedu.com) (in Canada) or [noreply@app.spacesedu.com](mailto:noreply@app.spacesedu.com) (in US).
- **First-Time SpacesEDU Users:** If this is your first time using SpacesEDU, you'll confirm your email and then be prompted to enter your First Name, Last Name, and create a Password. After that, click Sign Up to create your account.
- **Already Have a SpacesEDU Account?** Great news! When accepting a new class invite, you can easily bypass entering your details by confirming your email and choosing the Log In option. You can also accept invites directly within the Invitations section of your existing SpacesEDU account.

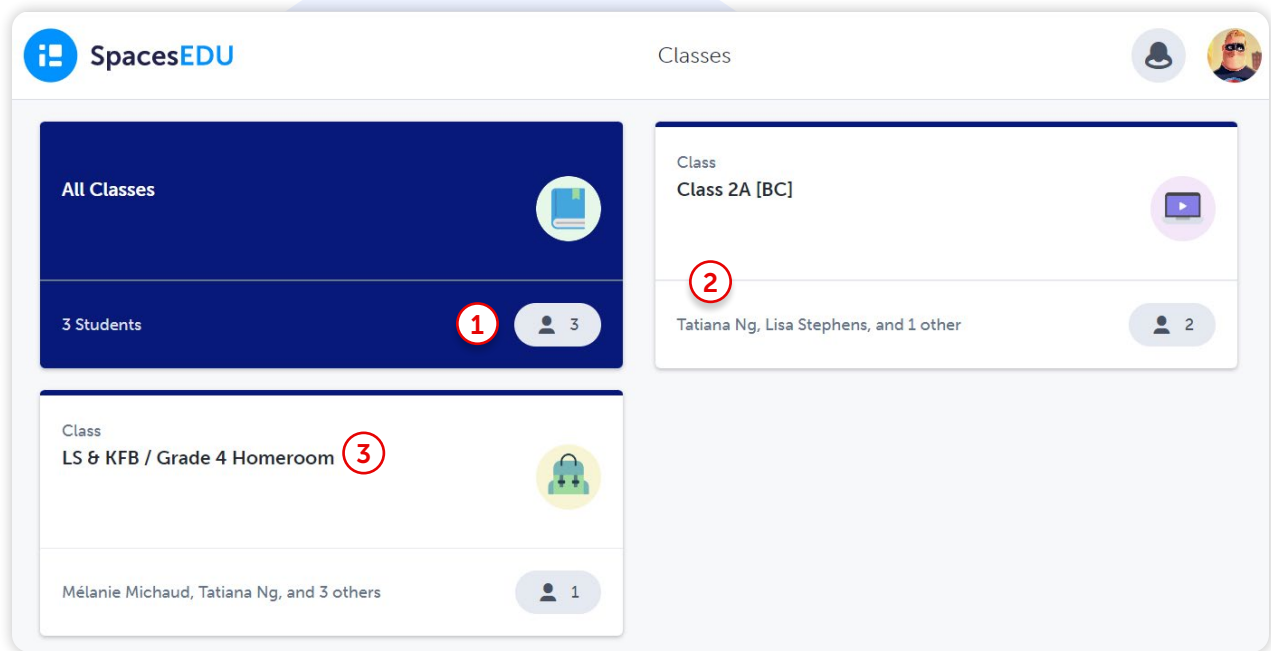


# Navigating Classes

## Classes Homepage

Once logged into your account, you will be taken to the Classes Homepage, where you can see:

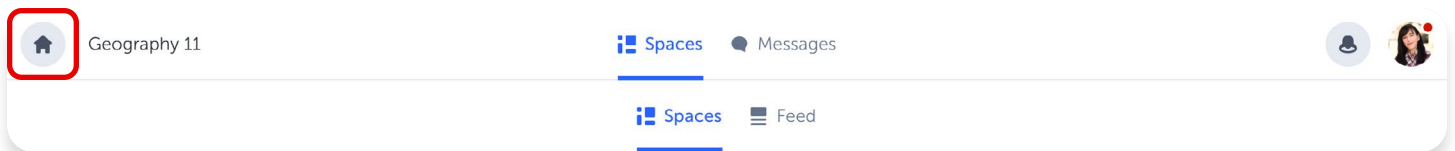
1. Your students associated with each Class
2. Teachers associated with each Class
3. The Classes you have access to - click the Class to start exploring!



## Navigating between Classes

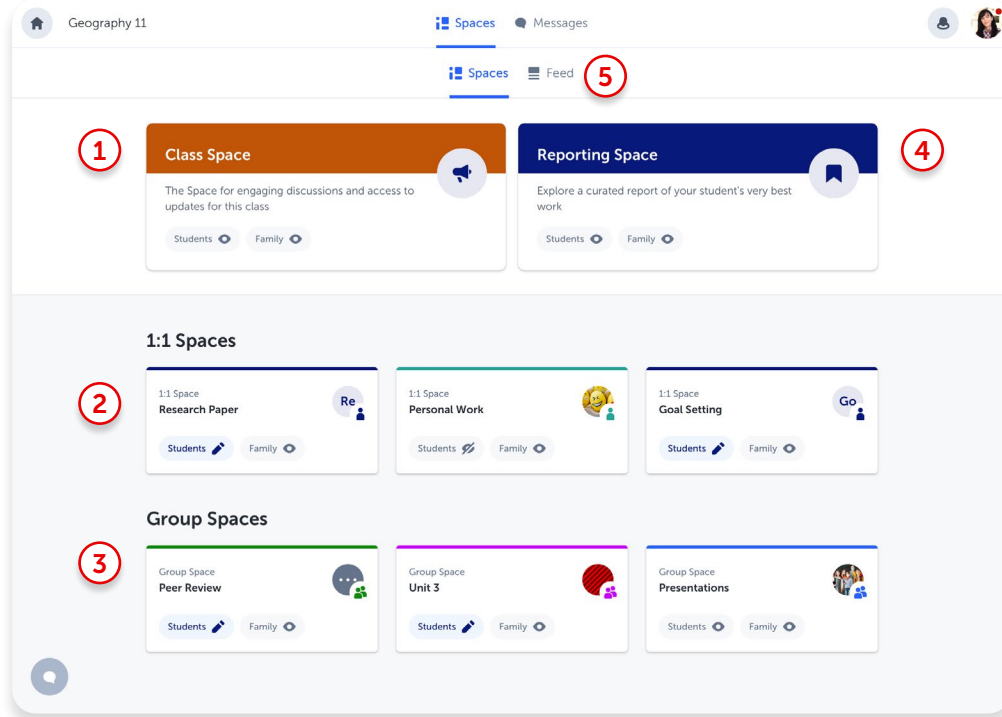
If you would like to navigate between classes, follow these steps:

1. Click the **house icon**  on the top left to go back to the Classes Homepage
2. Click on the Class you wish to access



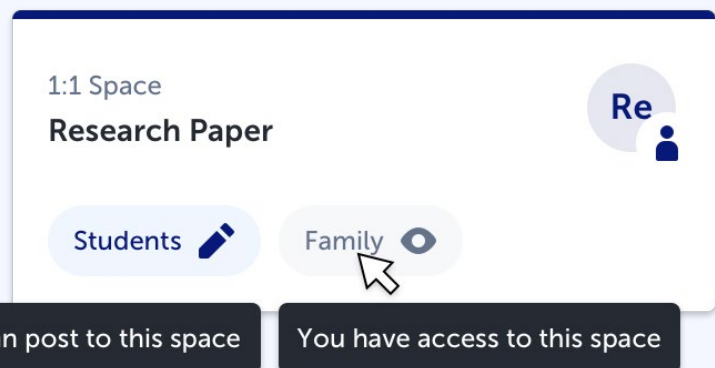
# Navigating Spaces

Your student's teacher may have set up the SpacesEDU classroom with different learning environments:



- 1 Class Space:** Where teachers can engage with class-wide discussion, and share files and media with all students and their families.
- 2 1:1 Space:** A space unique to each learner - allowing you and your student to engage directly and privately with the teacher.
- 3 Group Space:** For engaging with select groups of students, often for group projects.
- 4 \*Reporting Space:** A dedicated area where teachers share valuable insights about your child's progress, achievements, and growth throughout the year.  
  
\*The Reporting Space is a custom add-on and may not be licensed by your school or district
- 5 Feed:** Where you can find a running feed of all your students' posts!

**Tip:** Hover over the Students and Family buttons to see who has access to the Space!



# Navigating Posts

## 1 Posts

Class announcements and student work are all shared via **Posts**! Posts are rich with multimedia options like photos, videos, voice recordings, and more.

## 2 Activities

Teachers may have also posted students' completed **Activities** - click the Activity Title for more details!

## 3 Curriculum Tags and Proficiency Scales

Your teacher may have included **curriculum tags** and **levels of proficiency** to your student's post. Curriculum tags connect students' work to specific state or provincial standards and learning objectives. Teachers may have also assessed the student's work by assigning a level of proficiency.

**Tip:** Not sure what a proficiency assessment means? Head to the **Feed** to view the **Proficiency Scale**, with more information on how each proficiency level ties to student mastery.

Say hello to Proficiency Scales 🙌

Learn more about what each scale means and how it will be used to assess work in the classroom.

[View Scale](#)

## 4 Comments and Feedback

Teachers can highlight your student's strengths and provide helpful feedback via comments.

The screenshot shows a mobile app interface for a 'Science' post. At the top, there's a navigation bar with a back arrow, the word 'Science', and a user icon with the number '12'. Below this is an orange header with the word 'Science'. A text block follows: 'Welcome to the Science Space! Here, you'll find a collection of your student's work that showcases their learning and accomplishments throughout the year in Science.' Below the text is a 'View More' link and '3 Files'. A blue bar labeled 'Science Presentation' is marked with a red circle '1'. Below it is the user profile for 'Brianna Eubanks' with a 'Date' indicator and a 'Science' tag, marked with a red circle '2'. The main content is a video player showing a waveform and a play button, with a progress bar at the bottom indicating '2:13 | 4:26'. Below the video is the title 'Speech on Climate Change' and the text 'I see climate change not just as a global crisis, but as a personal call to action.' A section titled 'This work demonstrates...' contains two curriculum tags: 'Pr A.1.1 • use various...' and 'Em A.3.4 • explain ho...'. Below the tags are icons for likes (4) and comments (9). A comment from 'Mrs. Burkell-Chan • Teacher' is shown, dated 'SEPT 28', with the text 'Brianna, you're so passionate about climate action and I really appreciated the facts you shared about The Paris Agreement.' At the bottom, there is a 'Comment...' input field and icons for voice recording, photo, gallery, and share, marked with a red circle '5'.



## 5 Interacting with Posts

If the teacher has enabled the ability to add comments to your student's posts, you will see the comment box appear below the post.

**Note:** Comments you add to your child's posts will only be visible to your student and the teacher. Other families and students will not see your comments.

To add media files to the comments, simply click on the following icons:



to add an audio comment




to add a video or a photo



to add a link to another site



to upload a document from your device

To react to a post, simply click on , you will have a choice of reactions to apply to the student's post. Click on the reaction icon again to remove it.



Add comment...



Christy Lee

1:1 Space



Mrs. Lee (Christy's Mom)

You're so much more comfortable recording yourself now!



Mr. Lester

You've come a long way since your first video. Great work!

### Pro Tip

Want some feedback ideas for your student?

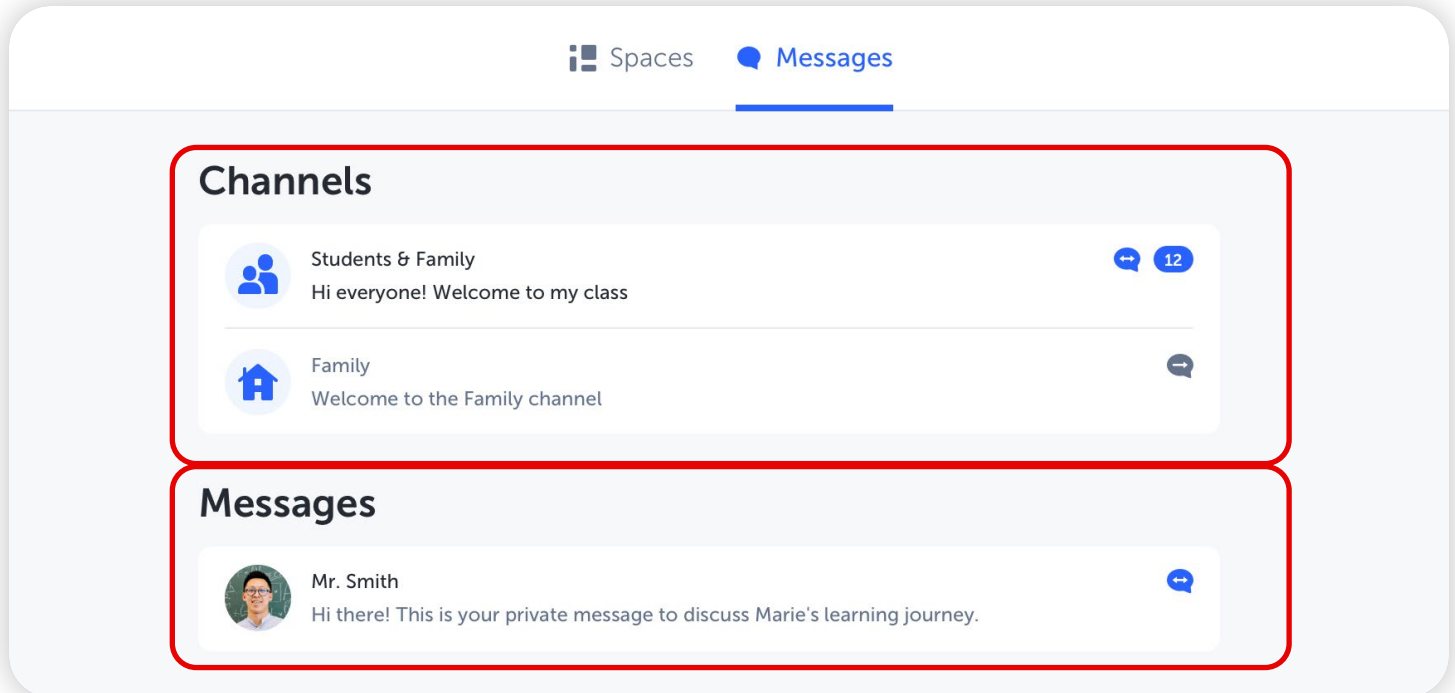
Check out our [Family Feedback Prompt for SpacesEDU](#) document



# Viewing and Responding to Messages

If your school has enabled the messaging feature, you will see the Messages tab.

Clicking on messages will take you to your inbox, comprised of Channels and Direct Messages messages.



## 1 Channels

Channels are preset groups where you will be able to read (and respond if enabled) to messages sent to the whole channel. This includes a channel for families, and a channel for families and students.

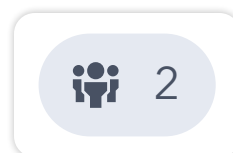
**Note:** Messages sent in these channels will be visible to all members of the group.

## 2 Direct messages

Direct messages allow teachers to send a message to a single student, or to a combination of students, teachers and family members.

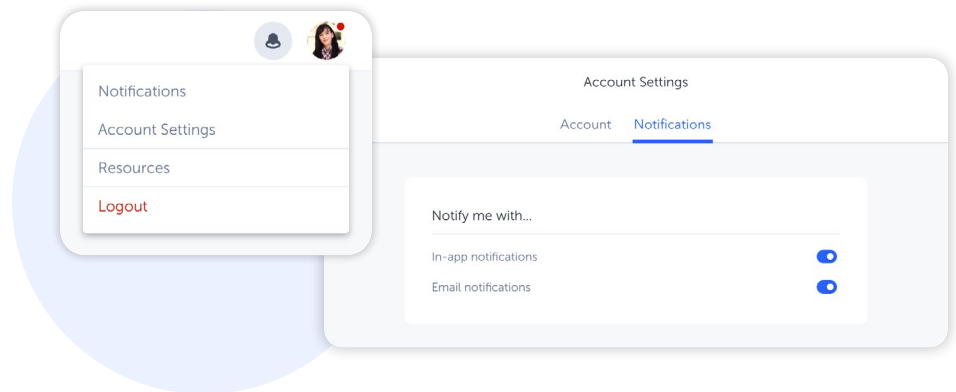
If the teacher enables this option, you will also be able to reply to the messages they sent. These messages will only be visible to the people in this specific group.

You can see the members of this group by clicking on the following icon at the top right of the conversation. This will show you a list of people who will see the message that was sent by the teacher, and who will see your responses.



# Viewing Notifications and Account Settings

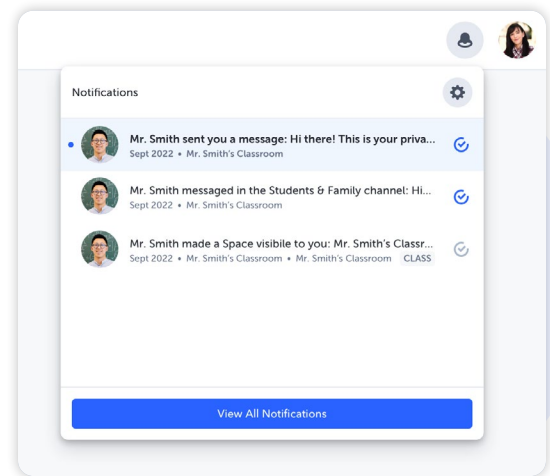
Click on your avatar at the top right of the screen to view Account Settings and Notifications.



## Notifications

You will be notified of different actions within SpacesEDU. For example, with a new post, comment or message - you will be notified! Within your Notifications Settings, you can determine whether you'd like to be notified within the app, via email, or both.

A red dot on the bell icon in the top right corner means you have a new notification. Click the bell to see the latest updates, and then click on a specific notification to see more.



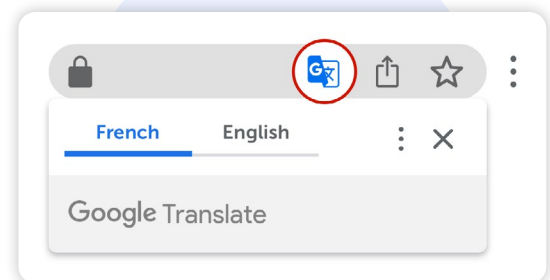
[Click here to learn more about notifications in SpacesEDU](#)

### **i** Pro Tip

Use Google Chrome as your browser to leverage the power of Google Translate and translate any web content into your preferred language.

To activate Google Translate:

1. On your computer, open Chrome
2. At the top right, click the three dots
3. Select Settings
4. On the left, click Languages
5. Under Google Translate, turn Use Google Translate on or off
6. Visit a website and click the Google Translate icon to the right of your search bar



For more information on translating content in SpacesEDU, see our resource on [How to Use Google Translate with SpacesEDU](#)

